

## Please Note:

All information in this newsletter is current as of the printing date, **5/27/2020**.

During this time, information is changing rapidly, it is possible that by the time you read this, information has been updated or changed.

The NY Chapter Board is entirely comprised of volunteers. We will do our best to keep up to date information circulating via email and FaceBook.

The practice tips in this newsletter are collected from the Chapter's BOD and forwarded to the membership as a tool to help you through this time.

If you find updated information, please email it to [newyorknatp@gmail.com](mailto:newyorknatp@gmail.com) and we will push it out to our membership. We are all in this together, we will keep you informed as best as possible. **Please stay safe!**

## Follow NY NATP on FaceBook!

Like our page for up to date information on breaking tax updates!



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## Chapter Office Hours

During NY on Pause  
**EMAIL is the best way to  
reach us**

[NewYorkNATP@gmail.com](mailto:NewYorkNATP@gmail.com)

**We have received many  
questions regarding the  
current situation, so we  
are running this edition  
again with updated  
information**

## E-News

New York Chapter of NATP  
Monthly Newsletter

May 2020

## This Month's Issue

- NY on Pause
- NY Forward
- Sales Tax Relief
- Important Links

## Contributors:

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## NY on Pause

What does it mean for you? Here is a list of common questions we have received since the policy was first publicized:

### Can I keep my practice open during this time?

Accounting Services and Payroll services are considered Essential Businesses under the NY On Pause rules. For more information please visit:

<https://www.governor.ny.gov/news/governor-cuomo-issues-guidance-essential-services-under-new-york-state-pause-executive-order>

### Is the NYS Filing Deadline extended to July 15?

**Yes!**, New York state's income tax filing deadline is being moved to July 15 to comply with the federal government's decision to push back the traditional filing date due to the coronavirus outbreak. NYS will follow with all of the Federal recommendations for extending returns and payments.

<https://www.tax.ny.gov/press/alerts/nys-tax-response-to-covid-19.htm>

For More information on Reopening Phases please visit:

<https://www.governor.ny.gov/sites/governor.ny.gov/files/atoms/files/NYForwardReopeningGuide.pdf>

## New York Forward

### PHASED REOPENING OF BUSINESSES

Each region will reopen businesses in phases, with at least two weeks in between each phase. This allows state and local leaders to monitor the effects of the reopening and ensure hospitalization and infection rates are not increasing before moving to the next phase and permitting more economic activity.

The phase-in plan prioritizes businesses considered to have a greater economic impact and inherently low risks of infection for the workers and customers, followed by other businesses considered to have less economic impact, and those that present a higher risk of infection spread.

Additionally, when phasing-in reopening, regions must not open attractions or businesses that would draw a large number of visitors from outside the local area. There is, unsurprisingly, a significant demand by people right now across New York and our neighboring states to gather and enjoy each other's' company. While people should be able to have fun, facilities or events that attract hundreds of people from outside the region pose a significant public health danger as we try to carefully reopen. These places should be closed and events should continue to be postponed or cancelled until the threat of COVID-19 has subsided.

As businesses reopen, they will not be returning to business as usual. Transmission of COVID-19 will remain a threat to employees and customers for some time, and business owners will need to adapt to this "new normal."

Each business and industry must have a plan to protect employees and consumers, make the physical work space safer and implement processes that lower risk of infection in the business. A safety plan template can be found here:

[https://www.governor.ny.gov/sites/governor.ny.gov/files/atoms/files/NYS\\_BusinessReopeningSafetyPlanTemplate.pdf](https://www.governor.ny.gov/sites/governor.ny.gov/files/atoms/files/NYS_BusinessReopeningSafetyPlanTemplate.pdf)

**Professional Services, Finance and Insurance Services, and Administrative Support are all included in PHASE TWO of reopening.**

## Additional Information for Impacted Clients and Businesses

### Unemployment:

If your business is forced to close, you should provide required notices as soon as possible and identify the circumstances that required the closure. For more information, please see the WARN information page.

**Important Information for Unemployment Insurance Claimants:** The federal government enacted the Families First Coronavirus Response Act, which includes extended unemployment benefits. New York has not qualified for these extended benefits at this time, but we will continue to monitor the situation and leverage all federal resources to help New Yorkers survive the economic hardships associated with the novel coronavirus. If New York State DOES qualify for the extended benefits, New Yorkers do NOT need to do anything new. We will post additional information here as it becomes available. Please do NOT call our unemployment hotline with questions about extended benefits -- this helps us keep our phone lines available for your fellow New Yorkers who need to file new claims. Thank you for your understanding and patience.

**NYS is waiving the 7-Day waiting period for Unemployment Insurance benefits for people who are out of work due to Coronavirus (COVID-19) closures or quarantines.**

### Paid Family Leave/Sick Leave:

Governor Cuomo enacted a law that provides benefits - including sick leave, paid family leave, and disability benefits - to New York employees impacted by mandatory or precautionary orders of quarantine or isolation due to COVID-19. If your employer does not comply with this law, you have the right to file a complaint. If you have any questions about this law, please visit [www.ny.gov/COVIDpaysickleave](http://www.ny.gov/COVIDpaysickleave). Or <https://paidfamilyleave.ny.gov/covid19>

### Evictions, Foreclosures and Utility Shut offs:

No enforcement of either an eviction of any tenant residential or commercial, or a foreclosure of any residential or commercial property for a period of ninety days in NYS.

<https://www.governor.ny.gov/news/no-2028-continuing-temporary-suspension-and-modification-laws-relating-disaster-emergency>

In NYC Utility shut-offs for non-payment have been suspended until further notice, you do not need to apply for Emergency assistance if you cannot pay your utility bills

<https://portal.311.nyc.gov/article/?kanumber=KA-03297>

### Loans and Grants available to NYC businesses:

**Loans:** Mayor Bill de Blasio announced on March 8 that the City will provide relief for small businesses across the City seeing a reduction in revenue because of COVID-19. Businesses with fewer than 100 employees who have seen sales decreases of 25% or more will be eligible for zero interest loans of up to \$75,000 to help mitigate losses in profit. If you are interested in this loan please fill out the interest form here:

<https://www.surveymonkey.com/r/N336ZYB>

**Grants:** The City is also offering small businesses with fewer than 5 employees a grant to cover 40% of payroll costs for two months to help retain employees.

To help small businesses deal with the impact of COVID-19, the City has launched the Employee Retention Grant Program to help retain employees as businesses face decreased revenue. This program is available to New York City businesses with one to four employees that can demonstrate at least a 25% decrease in revenue as a result of COVID-19. Eligible businesses will receive a grant covering up to 40% of their payroll for two months. Businesses can access up to \$27,000.

Businesses, including non-profits, must:

- Be located within the five boroughs of New York City
- Demonstrate that the COVID-19 outbreak caused at least a 25% decrease in revenue
- Employ 1-4 employees in total across all locations
- Have been in operation for at least 6 months
- Have no outstanding tax liens or legal judgements

More information can be found here: <https://www1.nyc.gov/nycbusiness/article/nyc-employee-retention-grant-program>

**If you know of other relief items in your area or in the state please email**

[NewYorkNATP@gmail.com](mailto:NewYorkNATP@gmail.com)

## Relief for Sales Tax returns due on March 20<sup>th</sup>

Sales tax payments and returns were due March 20, 2020; however, penalty and interest may be waived for quarterly and annual filers who were unable to file or pay on time due to COVID-19.

Returns and payments must be submitted within 60 days of the filing deadline to be eligible for relief.

Monthly filers and those required to file Promptax will not be granted relief.

Relief can be requested on the Department's website or by following instructions on the penalty notice received for that period.

For more information visit:  
<https://www.tax.ny.gov/pdf/notices/n20-1.pdf>

## NY Chapter Founders Award

Ralph Sommers  
2013

Wendy C. Loomis  
2014

Karl Herba  
2015

Dwayne "Rocky" Rhodes  
2016

Kathryn M. Keane  
2017

Richard Rottkamp  
2019



### Newsletter Committee:

Kathryn M. Keane, EA  
Christina Parisi &  
Tricia Santana

### Important Links for Corona Virus Information:

#### NY on Pause:

<https://coronavirus.health.ny.gov/new-york-state-pause>

#### NY Forward:

<https://www.governor.ny.gov/sites/governor.ny.gov/files/atoms/files/NYForwardReopeningGuide.pdf>

#### CDC Recommendations for Business:

[https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html?CDC\\_AA\\_refVal=https%3A%2F%2Fwww.cdc.gov%2Fcoronavirus%2F2019-ncov%2Fspecific-groups%2Fguidance-business-response.html](https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html?CDC_AA_refVal=https%3A%2F%2Fwww.cdc.gov%2Fcoronavirus%2F2019-ncov%2Fspecific-groups%2Fguidance-business-response.html)

#### NY Sales Tax Relief:

<https://www.tax.ny.gov/press/alerts/nys-tax-response-to-covid-19.htm>

#### NYS Business Reopening Safety Plan Template:

[https://www.governor.ny.gov/sites/governor.ny.gov/files/atoms/files/NYS\\_BusinessReopeningSafetyPlanTemplate.pdf](https://www.governor.ny.gov/sites/governor.ny.gov/files/atoms/files/NYS_BusinessReopeningSafetyPlanTemplate.pdf)

#### NYC Loan and Grant Info

<https://www1.nyc.gov/nycbusiness/article/nyc-employee-retention-grant-program>